

**R.M. OF MARYFIELD NO. 91
Regular Meeting of Council
115 Main Street Maryfield, SK**

Minutes

October 10, 2024

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Reeve Marty Botterill called the meeting to order at 8:00 a.m. with the following present:

Reeve: Marty Botterill
Councilors: Division 1 – Chad Lawless Division 2 – Keith Raisbeck – 8:02 am
 Division 3 – Tyler Van Eaton Division 4 – Louis Hebert
 Division 5 – Bryce Olson Division 6 – Tyler Adamson – 8:04 am

Acting Administrator: Lynne Hewitt
Assistant Administrator: Tammy Roe
In Attendance: Jody Blyth

CONFLICT OF INTEREST:

None declared.

AGENDA:

247-2024 VAN EATON: That the agenda be adopted as distributed.

CARRIED

Delegates: 8:00 am – Assistant Foreman Dee Silvius
8:24 am Councilor Chad Lawless left the meeting.
 8:30 am – Foreman Donald Adair
8:56 am Councilor Chad Lawless returned to the meeting.
 9:00 am – John Van Eaton- Sunrise Villa

MINUTES:

248 -2024 ADAMSON: That the minutes of September 12, 2024, regular meeting of Council be approved as presented.

CARRIED

CORRESPONDENCE:

249-2024 LAWLESS: That council acknowledges receipt of the list of correspondence.

CARRIED

FINANCIAL STATEMENT:

250-2024 OLSON That Council approves the Financial Statement for September 2024 as presented.

CARRIED

REPORTS:

251-2024 LAWLESS: The following reports be received as presented:
Dee Silvius – Assistant Foreman Don Adair – Foreman
Lynne Hewitt – Acting Administrator Tammy Roe – Assistant Administrator
Marty Botterill – SE Municipal Healthcare Care
Tyler Van Eaton – Maryfield Fire Department

CARRIED

OLD BUSINESS:

OFFICE ROUTER:

252-2024 OLSON: That Council accept the quote from Today's Electronics for \$1,134.00 plus applicable taxes for replacement of router, switch and access point.

CARRIED





NEW BUSINESS:

RIRG GRANT APPLICATION:

253-2024 VAN EATON: That Council apply for the RIRG Grant for the 2025/2026 years for the following projects:

Correction Line – 1.60 KM's – North of Section 33, Township 10,
Range 31 W1M

and

Grid 600 – 3.20 Km's – East of Sections 8 and 5 Township 10,
Range 30 W1M

CARRIED

DEPUTY RETURNING OFFICER:

254-2024 BOTTERILL: That Council appoint Lynne Hewitt as the Deputy Returning Officer for the 2024 Advance Poll of Municipal Elections to be held November 6, 2024.

CARRIED

ELECTION OFFICIALS:

255-2024: RAISBECK: That Council gives Acting Administrator Lynne Hewitt authority to hire Deputy Returning Officer for the Municipal Election on November 13, 2024 and that the R.M. will pay \$300.00/day, plus mileage and meals.

CARRIED

SAFETY COURSES:

256-2024: OLSON: That Council approve for the outside staff to take the following safety courses:

- WHMIS

- Ground Disturbance

- Dangerous Goods

- First Aid

- Fire Extinguisher

- Fall Arrest

CARRIED

SARM BUILDING INSURANCE:

257-2024: HEBERT: That Council accept the appraised values as presented by SARM on August 28, 2024 and that contents coverage for the Machine Shop of \$50,000.00 be added.

CARRIED

MEETING TIME CHANGE:

258-2024 BOTTERILL: That the regular council meeting be held 1 pm on November 15, 2024.

CARRIED

LOADLINE TRAILER:

259-2024: HEBERT: That Council acknowledges that SGI has declared the claim on the Loadline trailer as a total loss and agree to the offer of \$24,000.00 minus \$500.00 deductible for a total of \$23,500.00 for the trailer.

CARRIED

WELLTRAXX:

260-2024: ADAMSON: That Council agree to let Welltraxx set up a Stripe Account for the purpose of payment for permits generated through Welltraxx.

CARRIED

INVASIVE SPECIES ID GUIDE:

261-2024 VAN EATON: That Council agree to purchase 50 ID Guide of 20 common noxious Weeds from North Saskatchewan River Basin Council for \$3.00 per guide.



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CARRIED

ACCOUNTS PAYABLE:

262-2024 OLSON: That the List of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments of \$194,805.00 plus, Cheques #10935-#10975 in the amount of \$361972.91 totaling \$556,777.91 to be approved for payment.

CARRIED

OPEN IN CAMERA:

263-2024 BOTTERILL: That council move to an "In Camera" session at 12:15 p.m. as per Subsection 120(2)(a) of the Municipalities Act to discuss Planning and Development business.

CARRIED

1:12 pm Councilor Keith Raisbeck left the meeting.

CLOSED IN CAMERA:

264-2024 HEBERT: That council close "In Camera" session and reopen the meeting at 1:34 p.m.

CARRIED

NEW OFFICE HOURS:

265-2024 BOTTERILL: That R.M. of Maryfield Office hours be:
8 am – 12 pm and 1 pm – 4 pm effective November 1, 2024.

CARRIED

WRITTEN COMPLAINT:

266-2024 VAN EATON: That Council acknowledges the written complaint from concerned citizens.

CARRIED

OFFICE CLOSURES:

267-2024 VAN EATON: That the R.M. office will be closed on the following dates:
November 11, 2024 Remembrance Day
November 19 – 21, 2024 SARM Convention

CARRIED

1:46 pm Councilor Louis Hebert left the meeting.

BYLAW CONTRAVENTION:

268-2024 BOTTERILL: That Council fine a Ratepayer \$5000.00 for contravention of Bylaw 02-2022 as per Section 9.

CARRIED

ADJOURNMENT:

269-2024 VAN EATON: That this meeting shall be adjourned at 1:54 p.m.

CARRIED


Reeve


Acting Administrator

Appendix C

FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

(Complete one)

Mayor/Reeve: Rural Municipality of Maryfield No. 91
(Municipality)

Councillor: R.M. 8 of Maryfield No. 91
(Municipality)
Ward/Division No. 5 *(If applicable)*

for the election held on the 13 day of Nov, 2024.

Names of Candidates	Number of Votes or Acclamation/Elected
<u>Bryce Olson</u>	<u>22</u> Elected
<u>Johanna (Jody) Blyth</u>	<u>8</u>

Number of rejected ballots, except those on which no vote was made: Ø

*Number of ballots counted but objected to: Ø

Spoiled: (e.g. Issued to a person who declined to vote) Ø

Total number of voters who voted as indicated on each Form Z (or Form AA for voting machines) 30

I declare that this is an accurate statement of the votes cast for the office of Division 5 for The Rural Municipality of Maryfield No. 91
(Specify) *(Municipality or School Division)*

Dated this 13 day of Nov, 2024.

Jimmy Roo
(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

*Not applicable when using a voting machine

Appendix C

FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

(Complete one)

Mayor/Reeve: RM Rural Municipality of Maryfield No. 91
(Municipality)

Councillor: RM of Maryfield No. 91
(Municipality)
Ward/Division No. 3 (If applicable)

for the election held on the 13 day of Nov, 2024.

Names of Candidates Number of Votes or Acclamation/Elected

<u>Clint Radke</u>	<u>13</u>	
<u>Tyler Van Eaton</u>	<u>18</u>	<u>Elected</u>

Number of rejected ballots, except those on which no vote was made: 0

*Number of ballots counted but objected to:..... 0

Spoiled: (e.g. Issued to a person who declined to vote) 0

Total number of voters who voted as indicated on each Form Z (or Form AA for voting machines) 31

I declare that this is an accurate statement of the votes cast for the office of Division 3 for The Rural Municipality of Maryfield No. 91
(Specify) (Municipality or School Division)

Dated this 13 day of Nov, 2024.

Jimmy Roo
(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

*Not applicable when using a voting machine