

R.M. OF MARYFIELD NO. 91
Regular Meeting of Council
115 Main Street Maryfield, SK
December 12, 2024

Minutes

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Reeve: Marty Botterill
Councilors: Division 1 – Chad Lawless 1:27 Division 2 – Keith Raisbeck
Division 3 – Tyler Van Eaton Division 4 – Louis Hebert
Division 5 – Bryce Olson Division 6 – Tyler Adamson

Acting Administrator: Lynne Hewitt
Assistant Administrator: Tammy Roe

CALL TO ORDER: With a quorum being present, Reeve Marty Botterill called the meeting to order at 1:02 p.m.

CONFLICT OF INTEREST:
Tyler Adamson declared a conflict with agenda item #4.
Bryce Olson declared a conflict with agenda item #22.

AGENDA:
297-2024 RAISBECK: That the agenda be adopted as distributed.

CARRIED

Delegates: 1:00 p.m. – Foreman Donald Adair

MINUTES:
298 -2024 VAN EATON: That the minutes of November 15, 2024, regular meeting of Council be approved as presented.

CARRIED

CORRESPONDENCE:
299-2024 HEBERT: That council acknowledge receipt of the list of correspondence.

CARRIED

FINANCIAL STATEMENT:
300-2024 ADAMSON: That Council approve the Financial Statement for November 2024 as presented.

CARRIED

REPORTS:
301-2024 OLSON: The following reports be received as presented:
Don Adair – Foreman Lynne Hewitt- Acting Administrator
Tammy Roe – Assistant Administrator Marty Botterill- Doctor Clinic, SEMHC
Tyler Van Eaton-Maryfield Fire Department
Keith Raisbeck, Louis Hebert, and Tyler Van Eaton- SARM Convention

CARRIED

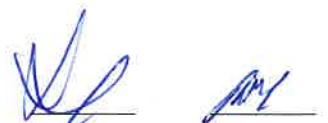
OLD BUSINESS:

1. None at this time.

NEW BUSINESS:

DIRECT DEPOSIT:
302-2024 OLSON: That Council be paid by direct deposit for indemnity effective January 1, 2025.

CARRIED



MUNICIPAL REVENUE SHARING GRANT:

303-2024 BOTTERILL: That Council confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting remittance of Education Property Taxes:
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filled and updated their annually Public Disclosure Statements, as required; and

that we authorize the administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

SARM EMPLOYEE BENEFITS:

304-2024: ADAMSON: That Council approve the request for employees to reduce the benefit coverage from Level 5 to Level 2 on the Extended Health Care Coverage and Dental Plan Coverage as of January 1, 2025.

CARRIED

Councillor Tyler Adamson declared a conflict and left the meeting at 2:58 pm.

STOCKPILE LEASE RENEWAL:

305-2024: VAN EATON: That Council approve the renewal of stockpile lease for SW 32-10-31 W1 for 6 years with a yearly payment of \$70.00 per acre rent, as well as \$200.00 per acre for land damages and compaction for five acres.

CARRIED

Councillor Tyler Adamson returned to the meeting at 3:05 pm.

STOCKPILE ANNUAL PAYMENTS:

306-2024: VAN EATON: That Council approve the yearly stockpile payments as follows:

SE 23-11-31	\$1350.00
SW 12-12-30	\$2700.00
SW 32-10-31	\$1350.00
SE 03-09-31	\$ 750.00

CARRIED

ANNUAL BYLAW PAYMENT:

307-2024 OLSON: That Council approve the annual payment of \$1372.50 for maintenance of the Maryfield Fire Hall, as per bylaw 04/2024.

CARRIED

ANNUAL AUDITORIUM PAYMENT:

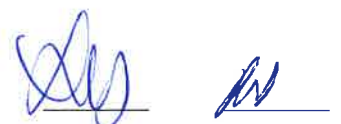
308-2024: LAWLESS: That Council approve the 2024 annual payment of \$1000.00 to The Village of Maryfield for the Auditorium.

CARRIED

AGRICULTURE IN THE CLASSROOM:

309-2024: HEBERT: That Council approve the donation of \$250.00 to Agriculture in the Classroom for 2025.

CARRIED



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BOARD OF REVISION:

310-2024 ADAMSON: That Council appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. The following to serve as Members of the Board of Revision:

Dave Gurnsey	Dave Thompson	Donna Rae Zadvorny
Gordon Parkinson	Jeff Hutton	Kevin Kleckner
Mike Waschuk	Murray Dean	Stew Demmans
Tim Lafreniere	Wayne Adams	Ken Friesen
Femi Ogunrinde	Fife Ogunde	Maureen Jickling
Jamie Tiessen	John Krill	Christopher Blueman
Alan Sawatsky	Mike Meleca	Hany Amin
Kimberly Speers	Nick Coroluick	Farrah Ovans
JayDee Mazier	Jordan Boyes	Kenneth Tan
Tyler Shandro	Rick Leigh	

CARRIED

SECRETARY OF BOARD OF REVISION:

311-2024 ADAMSON: That Council appoints Nicole Hopkins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

YEAR END ACCOUNTS:

312-2024 RAISBECK: That Council authorize payment of all 2024 accounts and that they be signed by the Reeve and Administrator.

CARRIED

PESTICIDE LICENSE:

313-2024 BOTTERILL: That Council renew and pay for Donnie Adair's pesticide license for 2025.

CARRIED

PEST CONTROL OFFICER:

314-2024 HEBERT: That Council appoint Dean Godon as the RM's PCO from January 1, 2025 to December 31, 2025 for \$45.00 per call plus taxes.

CARRIED

WEED INSPECTOR:

315-2024 LAWLESS: That Council appoint Donnie Adair as the RM's Weed Inspector for 2025.

CARRIED

EI REDUCED RATES FOR 2025:

316-2024 VAN EATON: That Council acknowledge the Reduced EI rate of 1.173 for 2025.

CARRIED



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EMPLOYEE HOLIDAY PAYOUT 2024:

317-2024 BOTTERILL: That Council approve holiday payouts left over for the following employees:

Donnie Adair -	\$2736.00	Brian Heslip -	\$1792.00
Raymond Sweet -	\$2006.84	Tammy Roe -	\$ 500.08

CARRIED

ACCOUNTS PAYABLE:

318-2024 OLSON: That the List of Accounts for Approval, as attached to and forming part of these minutes, covering Online Payments of \$75,917.91 plus, Cheques #11028 - # 11061 in the amount of \$66,536.27 totaling \$142,454.18 to be approved for payment.

CARRIED

OPEN IN CAMERA:

319-2024 BOTTERILL: That council move to an "In Camera" session at 3:51 p.m. as per Subsection 120(2)(a) of the Municipalities Act to discuss personnel business.

CARRIED

CLOSED IN CAMERA:

320-2024 BOTTERILL: That council close "In Camera" session and reopen the meeting at 4:11 p.m.

CARRIED

WINTER HOURS 2024-2025:

321-2024 HEBERT: That Council approve changing the outside employee hours to 8 am to 4 pm for 2024-2025 winter season effective December 16, 2024.

CARRIED

MIG WELDER:

322-2024 ADAMSON: That Council approve the purchase of a Mig welder for \$6,600 plus freight and taxes from Twin Auto in Moosomin.

CARRIED

RELEASE DOCUMENT:

323-2024 ADAMSON: That Council have McGeough Zepick Law Office to draw up a release document for reclaimed work completed at pit N 21-12-31 W1.

CARRIED

Councillor Bryce Olson declaring a conflict and left the meeting at 4:26 pm

EQUIPMENT HAULED PAYMENT:

324-2024 HEBERT: That Council approve the payment of \$500.00 to Bryce Olson for hauling the Crawler from N 21-12-31 to SW 12-12-30.

CARRIED

Councillor Bryce Olson returned to the meeting at 4:32 pm.

MUNISOFT EFT PROGRAM:

325-2024 HEBERT: That Council approve the purchase of Munisoft EFT Payment program for 599.60 plus taxes for administrator to pay invoices online.

CARRIED

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ADJOURNMENT:

326-2024 RAISBECK: That this meeting shall be adjourned at 4:57 p.m.

CARRIED



Reeve



Acting Administrator

